

## **Pilot PAC Charge, Milestones & Deliverables**

### **Charge**

Each Pilot PAC is charged with developing a statewide program-to-program articulation agreement that allows a student to transfer an associate degree in the PACs respective field of study to a participating four-year institution and have at least 60 credits applied toward the graduation requirements of the parallel bachelor degree program.

### **Deliverables**

The pilot projects will result in two desired outcomes:

1. A written program-to-program articulation agreement that meets the above charge and is honored by all of the participating institutions on the TAOC.
2. A written final report outlining the approach used to develop the program-to-program agreement, the final outcome, barriers to success and recommendations for future development of statewide program-to-program articulation agreements.

### **Milestones**

Each Pilot PAC will be required to achieve the following milestones:

1. Elect PAC co-chairs and provide the names to PDE.
2. Develop a project timeline that includes the project milestones and final deliverables and provide to PDE.
3. Develop a draft articulation agreement and submit to PDE.
4. Develop a final articulation agreement and submit to the full TAOC for review and approval.
5. Obtain final approval of the statewide articulation agreements from the full TAOC.
6. Submit a final project report to PDE that includes the project outcome, an evaluation of the process/approach used to achieve the pilot project goals and recommendations for future statewide program-to-program articulation work.
7. Submit interim reports to PDE by the first of each month, describing progress made, milestones achieved and next steps. All reports must be submitted electronically to:

Julie Rutledge  
Pilot Project Coordinator  
Office of Postsecondary and Higher Education  
Email: [jurutledge@state.pa.us](mailto:jurutledge@state.pa.us)