

Composition of Pilot PACs

Statewide program-to-program agreements will be developed collectively by faculty, administrators and personnel from both two- and four-year participating institutions.

Each higher education sector of TAOC will determine the appropriate representation for its sector to serve on each pilot group. The PA Commission for Community Colleges will serve as the coordinating and appointing entity for all PAC members of the community college sector. The Office of the Chancellor will serve as the coordinating and appointing entity for all of the PAC members of the state owned universities. PDE will serve as the coordinating and appointing entity for the PAC members from the Opt-in institutions. Only representatives from participating institutions with degree programs included in the pilot PAC may be considered for appointment by the sectors.

Appointments must be submitted electronically to PDE by April 9, 2010. PDE will then distribute membership roster for each Pilot PAC membership rosters to the members of TAOC.

Each Pilot PAC will include **13** members representing the three sectors (community colleges, state-owned universities, opt-in institutions) and TAOC:

- **5** representatives from the community colleges to include 4 teaching faculty from the field of study and 1 non-teaching representative with an understanding of transfer and articulation (i.e., Transfer Counselor, Registrar, etc.)
- **5** representatives from the PASSHE universities to include 4 teaching faculty from the field of study and 1 non-teaching representative with an understanding of transfer and articulation (i.e., Transfer Counselor, Registrar, etc.)
- **2** representatives from the independent or state-related institutions that have formally joined TAOC to include at least 1 teaching faculty member from the field of study and 1 additional representative who may be either an additional faculty member *or* a representative with an understanding of transfer and articulation (i.e., Transfer Counselor, Registrar, etc.)
- **1** TAOC member to be appointed by PDE, whose purpose will be to assist the PAC chairs with meeting facilitation and serve as a liaison between the PAC and the TAOC

Effective articulation agreements are a combination of academic requirements, institutional policy and advising. For this reason, it is important that each Pilot PAC has a collective knowledge from the following academic, administrative and operational knowledge and experience in the following areas:

- Academics related to the PAC field of study area(s)
- Curriculum development
- Transfer and articulation, such as transfer admissions, development of articulation agreements, determination of course equivalencies, etc.
- Advising, such as undergraduate student advising, transfer student advising, major-specific advising
- Administration, such as institutional policies related to the PAC major, transfer of credits, admissions, financial aid
- Pennsylvania's current statewide transfer system, including the TAOC, the Transfer Credit Framework and course approval process, Curriculum Standards Subcommittees, PA TRAC website, etc.

Pilot PAC members at the two- and four-year institutions are equal partners in developing the statewide program-to-program agreements. Therefore, all members have an equal vote, except for the TAOC representative who serves as a non-voting member.

Each Pilot PAC will elect two co-chairs from its membership (one chair representing the associate-degree granting institutions and another chair representing the bachelor-degree granting institutions). The TAOC representative will assist the co-chairs with meeting facilitation and serve as the liaison between the PAC and the full TAOC.